



National Council for Training & Social Research

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Ref No KCP/Let/63-33-963
To,

New Delhi, India, the Dated, 07th November, 2023

The Registrar
Punjab University
Chandigarh - 160 014,

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Greeting From National Council For Training & Social Research

Subject:- Knowledge Co-creation Programme (International Study Tour) -Call For Nominations

Dear Sir/Madam,

National Council for Training & Social Research (NCTSR) (Established by Govt. of NCT of Delhi, Labour Department). NCTSR serves as a autonomous body for different sectors of the Indian industry. The primary objective of NCTSR is to provide training to officers belonging to the Central/State Government Service, as well as officers from other organized/subsidiary services that operate within the State and Central Government. This training aims to enhance the skills, knowledge, and capabilities of these officers, enabling them to perform their duties more effectively and efficiently. In essence, NCTSR plays a crucial role in the professional development of government officers, contributing to the overall improvement of administrative services within the central and state government.

In response to the demands of today's rapidly changing business environment, continuous evolution and enhancement of one's knowledge base are essential. While experiential learning remains invaluable, staying abreast of emerging technologies and best practices, particularly in technical realms, is imperative for project productivity and overall work effectiveness. We are thrilled to introduce our specialized program, the Study Tour for Construction Professionals, meticulously designed for executives and decision-makers in various sectors including local, state, and central government, as well as the corporate sphere. By facilitating international tours, our program aims to provide participants with a comprehensive understanding of cutting-edge practices and innovations globally. As India positions itself on the global stage, this initiative is poised to empower participants with the insights and exposure required to contribute effectively to the nation's growth.

The Capacity Building program, facilitated through Technical Cooperation Programs with various governments and international partners, encompasses a diverse range of thematic areas aimed at enhancing leadership, managerial skills, and business administration. The program addresses critical global challenges while emphasizing the development of "Smart and Sustainable Cities." It offers a comprehensive array of training initiatives, spanning disciplines such as Seismology, Earthquake Engineering, Tsunami Disaster Mitigation, Operation and Maintenance of Urban Water Supply Systems, Public Health, Food Security, Civil Supplies, Disaster Risk Reduction, Infrastructure Development, Gender Mainstreaming Policies, Renewable Energy, and Forestry Management. Through these initiatives, participants gain valuable insights into modern management practices, enabling them to effectively contribute to the growth and sustainability of urban centers. The collaboration with governments from Europe, UAE, Russia, Japan, and Southeast Asian countries underscores the international nature of this endeavor, fostering cross-cultural learning and knowledge exchange to address the complex challenges of our rapidly evolving world.

NCTSR has planned to organise the international study tours on different topics in below mentioned cities:-

Code No.	Topic	Country to be Visited	Programme Date	Tour Cost (Rs) Per Participant+ 18% GST Extra	For More Details Visit
ST 001	Leadership & Managial Skills, Management & Business Admistration	Paris (France) Zurich (Switzerland) (Europe)	06th Febuary, 2024 To 13th Febuary, 2024 (Last Date 01st January, 2024)	5,96,000.00	https://nistd.co/Leadership_Parls_Zurich.pdf
ST 002	International Capacity Building Program on Smart City-Power, Health, Infrastructure, Building & Roads Development projects "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government Of UAE	Moscow, St Petersburg, Kazan Russia	03rd Febuary, 2024 to 09th Febuary, 2024 (Last Date 01st January, 2024)	4,96,000.00	
ST 003	Leadership & Managial Skills, Management & Business Admistration	Moscow, St Petersburg, Kazan Russia	03rd Febuary, 2024 to 09th Febuary, 2024 (Last Date 01st January, 2024)	4,96,000.00	https://nistd.co/Leadership_Russia.pdf
ST 004	"Middle East Models of Infrastructures Developed" Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program with Government Of UAE	Dubai, Abu Dhabi (UAE)"	03rd Febuary, 2024 to 09th Febuary, 2024 (Last Date 01st January, 2024)	3,96,000.00	https://nistd.co/Middle_East_Models_of_Infrastructures_Dubai.pdf

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	Government of Sweden, Germany & Spain				
ST 006	Leadership & Managial Skills, Management & Business Administration	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain) Europe	09th February, 2024 To 16th February, 2024 (Last Date 03rd January,2024)	4,96,000.00	https://nistd.co/Leadership_Spain_Germany_Stockholm.pdf
ST 007	"Gender Mainstreaming Policies for Government Officers (A)" & "Smart and Sustainable Cities"	Stockholm (Sweden), Cologne (Germany), Barcelona (Spain).	23rd February, 2024 to 02nd March, 2024 (Last Date 19th January,2024)	4,96,000.00	
ST 008	Leadership & Managial Skills, Management & Business Administration	Stockholm (Sweden), Cologne (Germany), Barcelona (Spain).	23rd February, 2024 to 02nd March, 2024 (Last Date 19th January,2024)	4,96,000.00	https://nistd.co/Leadership_Spain_Germany_Stockholm.pdf
ST 009	" Development of Urban Road Network (A)" Operation and Maintenance of Urban Water Supply System (Water Quality and Purification) (B)" & "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government of Europe	Stockholm (Sweden), Cologne (Germany), Barcelona (Spain).	23rd February, 2024 to 02nd March, 2024 (1 Day) Last Date 19th January,2024	4,96,000.00	
ST 018	Smart Metering E- Charging Renewable Energy Resources & Battery Energy Storage System "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program with Government of Russia	Moscow, St Petersburg, Kazan Russia	09 th March ,2024 To 16 th March ,2024 (Last Date 03rd February,2024)	5,96,000.00	
ST 019	International Capacity Building Program on Smart City-Power, Health, Infrastructure, Building & Roads Development projects "Smart and Sustainable Cities" under Capacity Building program Technical Cooperation Program Government of Sweden, Germany & Spain	Stockholm (Sweden), Cologne (Germany) and Barcelona (Spain) Europe	09 th March ,2024 To 16 th March ,2024 (Last Date 03rd February,2024)	4,96,000.00	
ST 020	Leadership & Managerial Skills, Management & Business Administration	Tokyo, Hiroshima , Kyoto (Japan)	09th March ,2024 To 16 th March ,2024 (Last Date 03rd February,2024)	4,96,000.00	https://nistd.co/Leadership_Tokoyo.pdf
ST 021	Leadership & Managerial Skills, Management & Business Administration	Paris (France) Zurich (Switzerland) (Europe)	09th March ,2024 To 16 th March ,2024 (Last Date 03rd February,2024)	4,96,000.00	https://nistd.co/Leadership_Paris_Zurich.pdf

Registration Form Download:- https://nistd.co/knowledge_co-creation_program_registration_form.pdf

GENERAL INSTRUCTIONS .

- > Please ensure that candidate names and passport photocopies are submitted at least 30 days in advance. This allows the National Council for Training & Social Research (NCTSR) to make necessary arrangements for travel, accommodations, faculty booking, visa processing, and program planning.
- > Nominations will be accepted based on seat availability and receipt of the participation fee by the specified deadline.
- > The participation fee is non-refundable. However, substitutions can be made or fees adjusted for future nominations.
- > Successful participants will receive a Certificate of Participation upon program completion.
- > An optional Business Class airfare add-on is available upon request for an extra charge of INR 2,96,000.000.

Payment:.

Upon receiving confirmation of your nomination, we kindly request that you proceed with making the payment in advance. via RTGS/NEFT .
For any inquiries related to the Study Tour, please feel free to reach out to our Central Line at +91-9212114923.

Your assistance in this matter is greatly appreciated, and we eagerly await your confirmation and any further responses at your earliest convenience.

Thanking You,
For National Council For Training & Social Research



**K.P. Singh, IAS (Retd)
(Director)**

Greeting From National Council For Training & Social Research |
Subject:-Executive Development Programme-Call for Nominations

Dear Sir/Madam,

The Executive Development Programs offered by the National Center for Training and Social Research (NCTSR) are rooted in a philosophy of continual learning, making them highly suitable for busy working executives. These programs are specifically designed to cater to the needs of professionals who face time constraints and challenges in enrolling for traditional lengthy courses. They serve as a valuable opportunity for individuals who have been unable to access up-to-date managerial tools and techniques through formal education. By delivering concise yet comprehensive content, NCTSR's Executive Development Programs enable participants to stay updated with the latest advancements in the business world and enhance their managerial skills effectively.

These training topics hold significant relevance for modern government operations. Office Systems and E-Governance are crucial for streamlining administrative processes and embracing technology-driven citizen services. Stress Management ensures the mental and emotional health of government officials, translating to better decision-making. Project and Financial Management are essential for efficient resource allocation and successful project execution. Quality Control maintains high standards in government projects, while Record and Database Management facilitate informed decisions and transparency. Change Management enables smooth transitions, and Gender Sensitivity fosters an inclusive workplace. Leadership, Public Procurement, and Contract Management are vital for effective governance, and understanding the Right to Information Act ensures transparency. Digital Transformation enhances service delivery, and Hazardous Waste Management aligns with environmental goals. Overall, these topics collectively empower government employees, promote ethical practices, and elevate the efficiency and accountability of public service endeavors.

List of Executive Development Programs:

Code No.	Topics	Date & Duration (2 Days)	Venue	Course Fee INR Per Participant + 18% GST Extra		Links
				Non Residential (RS)	Residential (Twine Sharing) (Rs)	
EDP 001	<u>Administrative Effectiveness,</u> <u>Focus: Preventive Vigilance, e-Procurement</u>	17-18 December,20 23 (Last Date 10th Dec.,2023)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttarakhand, India	36,690.00	59,690.00	https://nistd.co/Administrative_effectiveness_focus_RIT_preventive_vigilance_e-Procurement.pdf
EDP 002	Performance Management through Talent Management	17-18 December,20 23 (Last Date 10th Dec.,2023)	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttarakhand, India	36,690.00	59,690.00	
EDP 003	Stress Management for Achieving & Sustaining Performance	17-18 December,20 23 (Last Date 10th Dec.,2023)	Hotel Lemon Tree Premier Corbett, Uttarakhand, India	36,690.00	59,690.00	
EDP 004	Roster Writing and Reservation in Services in Govt. Policy for SCs, STs,OBCs and Physically Handicapped & Recruitment Rules ,	17-18 December,20 23 (Last Date 10th Dec.,2023)	Hotel Lemon Tree Premier Corbett, Uttarakhand, India	36,690.00	59,690.00	
EDP 005	Renewable Energy, Policies & Regulations and Electrical Vehicle Charging , Under Capacity Building program in Govt. departments, autonomous bodies & PSUs"	17-18 December,20 23 (Last Date 10th Dec.,2023)	Hotel Lemon Tree Premier Corbett, Uttarakhand, India	36,690.00	59,690.00	
EDP 006	"Amendment To CCS (Pension) Rules, Pensionary Benefits Under The Old Pension Scheme And New Pensions Scheme in Wake of Vith Pay Commission Report & Grant of Financial Up-gradation , Under MACP"	17-18 December,20 23 (Last Date 10th Dec.,2023)	Hotel Lemon Tree Premier Corbett, Uttarakhand, India	36,690.00	59,690.00	

EDP 007	<u>Finance Management In Govt. with Financial & Administrative Powers</u>	06-07 January,2024 (Last Date 31st Dec.,2023)	Lemon Tree Hotel, Port Blair,Andaman & Nicobar	36,690.00	59,690.00	https://nistd.co/Developing_Manageerial_Leadership_Skills.pdf
EDP 008	Leadership Excellence and Effective Decision Making.	06-07 January,2024 (Last Date 31st Dec.,2023)	Sea Shell Coral Cove, Andaman & Nicobar	36,690.00	59,690.00	https://nistd.co/Developing_Manageerial_Leadership_Skills.pdf
EDP 009	LEADERSHIP COMPETENCIES FOR ORGANISATIONAL EXCELLENCE.	06-07 January,2024 (Last Date 31st Dec.,2023)	Sea Shell Coral Cove, Andaman & Nicobar	36,690.00	59,690.00	https://nistd.co/Developing_Manageerial_Leadership_Skills.pdf
EDP 010	Quality Control & Quality Assurance, Under Capacity Building program	06-07 January,2024 (Last Date 31st Dec.,2023)	Hotel Sentinel, Andaman & Nicobar	36,690.00	59,690.00	
EDP 011	Project Preparation, DPR Preparation and Core Network, Under Capacity Building program	06-07 January,2024 (Last Date 31st Dec.,2023)	Sea Princess Beach Resort, Andaman & Nicobar	36,690.00	59,690.00	
EDP 012	Project Management in Construction Industry, Under Capacity Building program	06-07 January,2024 (Last Date 31st Dec.,2023)	Sea Princess Beach Resort, Andaman & Nicobar	36,690.00	59,690.00	
EDP 013	"Public Procurement, E – Procurement, Govt. E- Marketplace (GeM) , PFMS & GST " Under Capacity Building program	06-07 January,2024 (Last Date 31st Dec.,2023)	Sea Shell Coral Cove, Andaman & Nicobar	36,690.00	59,690.00	
EDP 014	Government e-Market place (Portal), Procurement from GeM, e-tendering, e- Governance & GST	06-07 January,2024 (Last Date 31st Dec.,2023)	Sea Shell Coral Cove, Andaman & Nicobar	36,690.00	59,690.00	
EDP 015	Government e-Market place (Portal), Procurement from GeM, e- tendering, e- Governance & GST Under Capacity Building program in Govt. departments, autonomous bodies & PSUs	20-21 January,2024 (Last Date 12TH Jan., 2023)	Udaan Dekeling Resort Darjeeling, Darjeeling, West Bengal, India India	36,690.00	59,690.00	
EDP 016	Book Keeping & Accounting, Accounting Standards & Strategy to Implement AccrualSystem of Accounting in Government Departments Autonomous Bodies & PSUs.	20-21 January,2024 (Last Date 12th Jan., 2023)	Udaan Dekeling Resort Darjeeling, Darjeeling, West Bengal, India India	36,690.00	59,690.00	
EDP 017	Finance Management in Govt. with Financial & Administrative Powers in Government Departments Autonomous Bodies & PSUs. In Government Departments Autonomous Bodies & PSUs	20-21 January,2024 (Last Date 12th Jan., 2023)	Hotel Summit Swiss Heritage Resort & Spa Darjeeling, Darjeeling, West Bengal, India	36,690.00	59,690.00	https://nistd.co/Bi g_Data_Analytics_Preparation_of_Expenditure_Financ e_Committee%20 Standing_Finance _Committee.pdf
EDP 018	Quality Control and Quality Assurance in Concrete Construction including Extreme weather Concreting	20-21 January,2024 (Last Date 12th Jan., 2023)	Hotel Summit Swiss Heritage Resort & Spa Darjeeling, Darjeeling, West Bengal, India	36,690.00	59,690.00	
EDP 019	Construction and Maintenance of Flexible & Rigid Pavements(Including Use of New Materials & Technologies),	20-21 January,2024 (Last Date 12th Jan., 2023)	Hotel Summit Swiss Heritage Resort & Spa Darjeeling, Darjeeling, West Bengal, India	36,690.00	59,690.00	
EDP 020	Preparation of DPRs (Incl Cost Estimation) for Building & Roads Projects,	20-21 January,2024 (Last Date 12th Jan., 2023)	Hotel Summit Swiss Heritage Resort & Spa Darjeeling, Darjeeling, West Bengal, India	36,690.00	59,690.00	
EDP 021	Procurement & Contract Management for Building & Roads Projects, Quality Control and Material Testing Procedures & Laboratory Practice	20-21 January,2024 (Last Date 12th Jan., 2023)	Hotel Summit Swiss Heritage Resort & Spa Darjeeling, Darjeeling, West Bengal, India	36,690.00	59,690.00	
EDP 022	Office Systems & Office Procedures, E-Governance, Noting & Drafting, Records Management,	11-12 Febuary,2024 (Last Date 06 th February	Hotel Le Maritime Kochi	36,690.00	59,690.00	https://nistd.co/Office_systems_and_office_pro cedures_E-

	Office Automation, Personnel Department's Duties in Relation to Social Equity.	,2024)	Kerala- 682 510			governance,_No ting_and_Drafti ng,_records_ma nagement.pdf
EDP 023	"Stress & Stress Management & Staff Development in Improving Enhancing Efficiency and Behavioral Skills"	11-12 Febuary,2024 (Last Date 06 th Febuary, 2024)	Keys Select Hotel,Kochi Kochi , Kerala -682013	36,690.00	59,690.00	
EDP 024	"Latest Changes in Pay Fixation Under Fundamental Rules & Its Impact From Time to Time with Focus On Recent Orders& Modified Assured Career Progression"	11-12 Febuary,2024 (Last Date 06 th Febuary, 2024)	HOLIDAY INN COCHIN Cochin, Kerla, India	36,690.00	59,690.00	
EDP 025	Government e-Market place (Portal), Procurement from GeM, e- tendering, e- Governance & GST Under Capacity Building program In Govt. departments, autonomous bodies & PSUs	25-26 Febuary, 2024 (Last Date 19 th Febuary, 2024)	The Grand Mamta, Srinagar (Jammu & Kashmir)	36,690.00	59,690.00	
EDP 026	Project Preparation, DPR Preparation and Core Network, , Under Capacity Building program	25-26 Febuary, 2024 (Last Date 19 th Febuary, 2024)	The Grand Mamta, Srinagar (Jammu & Kashmir)	36,690.00	59,690.00	
EDP 032	Project Management in Construction Industry,	25-26 Febuary, 2024 (Last Date 19 th Febuary, 2024)	Hotel Sarover Portico, Srinagar (Jammu& Kashmir)	36,690.00	59,690.00	
EDP 027	Modern Survey Techniques including GIS/GPS & total Station.and Stress Management. Under Capacity Building program	25-26 Febuary, 2024 (Last Date 19 th Febuary, 2024)	Hotel Sarover Portico, Srinagar (Jammu& Kashmir)	36,690.00	59,690.00	
EDP 028	Construction Management TQM & Safety , CPM as Tool for Construction Management, Project Management for Engineers ,	25-26 Febuary, 2024 (Last Date 19 th Febuary, 2024)	Hotel Sarover Portico, Srinagar (Jammu& Kashmir)	36,690.00	59,690.00	
EDP 029	Preventive Vigilance & Strategic Financial Management.	25-26 Febuary, 2024 (Last Date 19 th Febuary, 2024)	Hotel Sarover Portico, Srinagar (Jammu& Kashmir)	36,690.00	59,690.00	
EDP 030	Organizational Productivity through Digital, Transformation.	10-11 March,2024 Last Date 06 th March,2024	Hotel Summit Swiss Heritage Resort & Spa Darjeeling, West Bengal, India	36,690.00	59,690.00	https://nistd.co/Digital_Transformat ion_of_Organisati on.pdf
EDP 031	Construction Management TQM & Safety in Under Capacity Building program	10-11 March,2024 Last Date 06 th March,2024	Hotel Summit Swiss Heritage Resort & Spa Darjeeling, Darjeeling, West Bengal, India	36,690.00	59,690.00	
EDP 032	"Arbitration and Dispute Settlement Mechanism Vis a Vis Construction Contracts" Under Capacity Building in Govt. departments, autonomous bodies	24-25 March,2023] Last Date 16 th March 2024	Lemon Tree Hotel, Port Blair,Andaman & Nicobar	36,690.00	59,690.00	
EDP 033	"Public Procurement, E – Procurement, Govt. E- Marketplace (GeM) , PFMS & GST " Under Capacity Building program	24-25 March,2023] Last Date 16 th March 2024	Sea Shell Coral Cove, Andaman & Nicobar	36,690.00	59,690.00	
EDP 034	e-governance & Advance IT TooJs: Transforming Government Sector" & GST Under Capacity Building	14-15 April,2024 Last Date 06 th March, 2024	Hotel Country Inn Tarika Riverside Resort, Jim Corbett, Uttrakhand, India	36,690.00	59,690.00	

Registration Form download :- https://nistd.co/edf_registration_form

GENERAL INSTRUCTIONS

- Once you receive confirmation from your end, you can proceed with booking the tickets.
- If an accompanying spouse (single occupancy) or children aged 5 to 12 join, the approximate costs would be INR 26,600 and INR 19,600 plus an additional 18% GST, respectively, for the entire duration. These charges should be paid in advance to NCTSR.
- The fee for the Residential program includes training professional fees and participant(s) accommodation expenses. Once paid, the fee is non-refundable, although substitutions are permissible.
- The fee for the non residential program includes the professional training fee, as well as lunch and refreshments provided during the training sessions. Once the fee is paid, it is non-refundable, but substitutions are permissible.

- > Upon successful completion of the program, participants will receive a Certificate of Participation.
- > Participants who choose the residential program are required to check in at the hotel on the initial day of the course, and check-out will take place on the second day of the course.
- > The participants shall be awarded Certificate of Participation on successful completion of programme.

Payment:

Upon receiving confirmation of your nomination, we kindly request that you proceed with making the payment in advance via RTGS/NEFT. Your prompt attention to these matters will help facilitate a smooth.

Bank Details For RTGS, NEFT & Ecs Payment

Beneficiary Name	National Council for Training & Social Research
Bank Name	Bank Of Maharashtra
Branch	Greater Noida, Uttarpradesh
Current A/C No	60459800655
IFSC Code	MAHB0001294
MICR CODE (9 Digit No.)	110014031

Accommodation will be provided for those who confirm their stay with advance payment before the program begins.

OUR FACULTY

Our teaching staff consists of our dedicated in-house faculty members. Additionally, we extend invitations to active serving officers to join us as guest lecturers. Our faculty team boasts extensive expertise, with many members having substantial experience, often at the level of retired Joint Secretaries.

METHODOLOGY

Our primary focus centers on actively engaging participants in the subject matter being discussed. Our faculty employs a teaching approach that combines lectures with interactive discussions, ensuring participants attain a comprehensive understanding of the topic and a clear grasp of rules and their practical application. Moreover, we incorporate case studies, group discussions, and exercises into the curriculum.

ADMISSION PROCEDURE

Admission will be granted strictly on a first-come, first-served basis. Notification regarding the nominee's acceptance into the program will be promptly communicated following the receipt of the nomination.

PROGRAMME DURATION & SCHEDULE

The event is a two-day Technical Workshop, scheduled from 9:30 am to 5:30 pm daily. The workshop will consist of four sessions each day, with each session lasting for a duration of 75 minutes.

REPORTING TIME

Participants are required to arrive for registration at the venue by 9:00 AM.
Transportation: Participants are responsible for their own arrangements to reach the venue.

For participants choosing residential accommodation, please proceed directly to the hotel for check-in.

For any inquiries related to the Study Tour, please feel free to reach out to our Central Line at +91-9212114923.
Kindly do the needful & expecting for confirmation and further response at the earliest.

Yours Truly,

For National Council for Training & Social Research



Deepak Kumar
Addl. Director (Training)