

**OFFICE OF THE DEAN OF UNIVERSITY INSTRUCTION  
PANJAB UNIVERSITY, CHANDIGARH**

Ref.No. 6179/PU/I/DS  
Dated: 25-10-23

**CIRCULAR**

All Chairpersons/Director/Coordinators of PU teaching Departments/Institutes/ Centres and Regional Centres are requested to inform their Guest/Temporary/Part-time faculty that as per rules, a comprehensive report will be prepared with regard to their academic performance and conduct at the end of each semester.

The parameters for evaluation to be followed have been outlined in detail in the minutes of the Syndicate dated 26<sup>th</sup> August 2023 and consist of a Self-Appraisal Form submitted by the Temporary/ Guest/Part-time Faculty and a Feedback Form generated and evaluated by the Joint Academic and Administrative Committee. The details will be circulated shortly.



Dean of University Instruction

Director Computer Centre for circulation