

**OFFICE OF THE DEAN OF UNIVERSITY INSTRUCTION  
PANJAB UNIVERSITY, CHANDIGARH**

**No: 3800-3900/DUI/DS**

**Date: 04.08.2023**

**Subject: Ph.D admissions for the Session 2023-24.**

This is in continuation of the Circular No. 4313-4512 dated 01.06.2023 circulated by D.R. (General) with regard to the Ph.D. Guidelines 2023 (which are in conformity with UGC Minimum Standards and Procedures for the award of Ph.D. degree) effective from 01.06.2023.

All the Chairperson / Directors / Co-ordinators are hereby directed that the **Reservation Policy** as mentioned at Cl. 5.2.3 of Ph.D. guidelines be strictly adhered to which is reproduced as under:

*Adhere to the National/State-level reservation policy, as applicable taking cumulative number of seats in each admission cycle during over a period of one year.*

- a) *Every Department would have to specify, well in advance, for printing in Ph.D Prospectus/posting on institutional website/printing in newspapers, the number of seats available for registration to Ph.D programme in each admission cycle, irrespective of the fact whether the Ph.D Entrance Test for that department/subject is to be held or not in the month of July.*
- b) *The reservation of seats of SC/ST/BC/PWD candidates will be department-wise and L-shaped roster would be followed, i.e., if the number of seats in given admission cycle is less than 7, then the reservation will be given in the next admission cycle when the 7<sup>th</sup> seat (Counting seats of both the admission cycles) becomes available. Similarly, if cumulative number of seats in first two cycles is less than 7, then the reservation will be given in third cycle when 7<sup>th</sup> seat (counting seats of all three admission cycles) becomes available. At the end of year (i.e. all three cycles), if number of seats is less than 7, then the reservation will be given in the next year when the 7<sup>th</sup> seat (counting seats of last three and 1<sup>st</sup> cycle of the current years) becomes available.*
- c) *The specialization within the subject for giving reservation will be decided by the department. Reservation policy is to be followed for Ph.D scholars working as Project Fellows in various projects also. Every Project In-charge/Principal Investigator would be enjoined upon to ensure that n<sup>th</sup> project fellow recruited under him/her is from the reserved category enlisted for reservation at the n<sup>th</sup> position, e.g. every 7<sup>th</sup> project fellow is for SC category and so on.*
- d) *The registration of Ph.D scholars should be thrice a year (during January, May and September cycles) except in those departments/approved research centres where there is fixed number of seats advertised on annual basis.*
- e) *The registration shall be done in the month of January, May and September subject to the availability of seats.*

This is for your information and necessary action please.

Sd/-

Dean of University Instruction

**Issued to: -**

1. Chairpersons / Directors / Coordinators of all Teaching Departments / Centres / Institutes