

**OFFICE OF DEAN OF UNIVERSITY INSTRUCTION
PANJAB UNIVERSITY, CHANDIGARH**

No. 2998 /DUI/DS

Dated: 21.07.2023

CIRCULAR

1. All the Chairpersons/Directors/Coordinators of Departments/Institutes/Centres are informed that as per the Hon'ble Vice Chancellor's orders, no leave of any kind be granted to any Teaching and Non-Teaching staff of the university on 2nd, 3rd, and 4th August 2023 on which days the NAAC team will be visiting Panjab University Campus.
2. Further, all members of the Teaching and Non-Teaching staff must be present on all three days from 9 am onwards in the campus. They must remain on campus until the time the NAAC committee departs each day. This includes all staff that works in university Laboratories also.
3. All teaching and non-teaching staff members to kindly wear their I-cards during these three days.
4. All the Chairpersons/Directors/Coordinators of Departments/Institutes/Centres are requested to make sure that the Canteens attached with their Departments/Centres/Institutes are tidy and clean.
5. Laboratory equipment should be kept running and students must be present at all times.



Dean of University Instruction

**All the Chairpersons /Directors/Coordinators
of Departments/Institutes/Centres**

(For Circulation)