## OFFICE OF THE DEAN OF UNIVERSITY INSTRUCTION PANJAB UNIVERSITY, CHANDIGARH

Date: 06.04.2022

## Subject: Maintenance of stock register regarding usage of acid.

This is with reference to a communication (SA-II/2020/1304-12 dated 15.1.2020) received from Director, Health & Family Welfare-cum-Nodal Officer, Chandigarh Administration regarding maintenance of stock register regarding usage of acid in the concerned Department/Centre in pursuance of directions passed by the Hon'ble Supreme Court of India that:

- 1. "A register of usage of acid shall be maintained and the same shall be filed/submitted with the concerned SDM
- 2. To depute a reliable person who shall be made accountable for possession and safe keeping of acid in their premises and his/her name.
- 3. The acid shall be stored under the supervision of this person and there shall be compulsory checking of the student's personnel leaving the laboratories/place of storage where acid is used."

In view of above, all Chairpersons are requested to get a stock register maintain regarding usage of acid and prepare a report on the prescribed proforma (copy enclosed) and submit the same to Professor Navneet Kaur, Deptt of Chemistry (email: <a href="maintain">navchem@gmail.com</a> for further transmission to SDM's Office Nodal Officer and also maintain a copy in the concerned Department.

	Dean of University Instruction
Emailed to:	

Chairpersons/Directors/Coordinators
Departments/ Institute/ Centres

**DCDC** 

Name & address of the Institute	Date	Name Acid	of	Opening Stock	Quaint of Acid used (consumption)	Purpose of use	Quant ity purch ased &	Vendor details/In voice No. & date	Closing balance	Signatures of persons I/C of safe- keeping of acids	of SDM