



PANJAB UNIVERSITY CHANDIGARH
OFFICE OF THE FINANCE AND DEVELOPMENT OFFICER

To
All the Chairpersons/
Coordinators of All Centres/
Heads of the Departments/Branches
Directors of Regional Centres/
Panjab University, Chandigarh.

No. 7166-70/9P

Dated: 25/2/22

Subject: Guidelines regarding procurement of specialized equipments for research purposes.

Dear Sir/Madam,

This has reference to this office circular no. 435-634/FDO/F88 dated 07.01.2021(issued in pursuance to Govt. of India, Ministry of Finance, Department of Expenditure OM No. F.12/17/2019-PPD dated 15.05.2020) regarding amendments in the P.U. Accounts Manual under Rule 27.10.

In continuation to the above said OM of the Govt. of India a further clarification vide O.M. F.20/45/2020-PPD dated 8.01.2021 has been issued to the effect that procurement of specialized equipment required for research purposes, and spares & consumables for such equipments upto Rs. 200 Crores for the use of Educational and Research Institutes, the concerned departments can issue Global Tender Enquiry (GTE) subject to the condition that the equipment should be of specialized nature required for research purposes and not the routine equipment to be used in offices. In this regard, the Govt. of India has suggested certain procedure/guidelines for efforts to be made to locate domestic suppliers and also for evaluation of cases of Global Tender Enquiry.

Accordingly, the Vice- Chancellor in anticipation of approval of Syndicate has allowed to incorporate the said guidelines under Rule 27.10 of P.U. Accounts Manual as follows :-

1. Efforts to locate domestic suppliers

The Department and PIs will make full efforts towards reducing of imports in following manner. This will result in substantial effects both within the institutions and also through impact on the eco-system:

- (i) Identification of equipment being procured time and again from abroad, and help developing them in India by identifying potential manufacturers and providing them technical help and expertise for developing the equipment. This programme will be coordinated by the Empowered Technology Group (constituted by Cabinet and chaired by the PSA).
- (ii) Efforts to promote technology transfer through agreements or to encourage technological collaboration with foreign manufacturing in India at the Start-ups set up in Research, P-1

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- (iii) Sharing and updating of information about the availability of research equipment across various Indian Institutes on a single portal (the I-STEM portal has been developed for this purpose) so that those can be utilized by the needy institutes.
- (iv) Without compromising quality, Institutes should indicate alternative/equivalent technical specifications that could suit their requirement, so that there are more chances of local manufacturers participate in the tendering process.
- (v) Regular Interaction between academia and Indian Industry organizations at the level of the institution about the requirement of equipment of foreign origin and for encouraging the domestic manufacturing.
- (vi) Regular requirement of proprietary/non-proprietary research consumables may be assessed and domestic alternatives are explored for use.
- (vii) A national level programme for indigenous development of scientific equipment be initiated by the Office of PSA.
- (viii) Without compromising quality, Institutes should be flexible with specifications so that domestic manufacturers are encouraged to meet requirements.

2. **Guidelines for resorting to GTE:**

- (i) Market assessment should be done by the concerned Deptt./PI, as certified by the Dept. Technical Committee. Only after no Indian manufacturer is found, a GTE should be issued.
- (ii) In case no Indian manufacturer/suppliers are found, procurement may be done, through GTE, subject to compliance of provisions of P.U. Accounts Manual and requirement of procurement through GeM.
- (iii) DEAN (R&D) or an equivalent authority of the University will issue certificates as per para 3 below, before inviting GTE. As a reporting matter, such certificates should be shared with Office of the PSA, DPIIT and concerned Administrative Ministry.
- (iv) The information about the procurement of equipment should be shared across various Educational and Research Institutes, through the I-STEM portal, already established for this purpose by the PSA's office. This will allow the equipment to be used by other institutions too, for research purposes.
- (v) Analyze the equipment being procured time and again from abroad, and help developing them in India by identifying potential manufacturers and providing them technical assistance and expertise for developing the equipment. Half-Yearly reports on this action to be shared by the Institutes with the Office of the PSA, DPIIT and concerned Administrative Ministry. A national level scheme will also be initiated by the office of PSA for indigenous development of scientific equipment.

- (vi) Preference to local suppliers over foreign supplier as per the existing GoI guidelines should be observed as applicable.

3. **Certificates to be issued**

- (i) Confirmation of non-availability in India of particular equipment/consumables of foreign through Government e-Marketplace (GeM) and other sources;
- (ii) Certification that locally available alternatives with equivalent specifications are not suitable for research purposes;
- (iii) The non-availability of such equipment for research purposes with nearby research institutes or within the institute.
- (iv) Certification of the requirement of proprietary items of foreign origin for research purposes (where applicable).

This is for the information and necessary compliance by all concerned.

With regards,

Yours sincerely,

S. K. Mahajan
A.R. (G&P)

Copy to :

1. SVC for kind information of the Vice Chancellor
2. D.U.I.
3. Director, Research Promotion Cell
4. Registrar
5. Director Computer Centre, to circulate the above through the official e-mail addresses as above.