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विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

No.F.1-3/2021 (SAP-III)

22-07-2021

Most Urgent/Important

Subject:- Regarding of Submission of documents (Audited Consolidated Utilization Certificate /Statement of Expenditure) for settlement of accounts under the SAP scheme.

Sir/Madam,

It is in continuation of earlier several communication. The UGC has released the grants to your university for the development of various departments of your university under the Special Assistance Programme. In this connection, it is further to inform you that the tenure of most of departments is already completed. It has been observed that inspite of repeated reminders the University/Department have still not submitted the Audited Consolidated Utilization Certificate/Statement of Expenditure and other required documents for settlement of accounts. This is a very poor reflection of functioning of the University as far as utilization of grants and submission of accounts is concerned.


The following departments of your university are required to send the documents and settle their account.

1. Department of GEOGRAPHY
2. Department of GEOLOGY
3. Department of PHYSICS
4. Department of BIO-CHEMISTRY
5. Department of BIOPHYSICS
6. Department of ECONOMICS
7. Department of ENGLISH & CULTURAL STUDIES
8. Department of MICROBIOLOGY
9. Department of SOCIOLOGY
10. Department of UNIVERSITY INSTITUTE OF ENGINEERING & TECHNOLOGY
11. Department of ZOOLOGY
12. Department of MATHEMATICS
13. Department of STATISTICS
14. Department of BUSSINESS STUDIES
15. Department of MICROBIOLOGY

You are therefore requested to look into the matter personally in submission of documents required for settlement of accounts positively by 2 August, 2021.

This may be treated as **MOST URGENT**.

Yours faithfully



(Gurjeet)

Under secretary

The Registrar, Panjab University.

Copy to:

1. The Vice-Chancellor, Panjab University.