## **Instructions for Colleges**

## Steps/Instructions for downloading Question-paper/s from PU Website

**Mode #1:** All College/Departments/ Regional Centres shall download the Question Paper/s in PDF format from College/Department Admin Portal of UG Exam and PG Exam website after successful login. In Case, any College/Department/ Regional Centres do not have login on UG /PG website they will be able to download Question Paper/s through Mode # 2 & Mode # 3 as follows:-

**Mode #2:** All College/Departments/ Regional Centres shall receive the soft copy of all the Question Paper/s in PDF format for that particular day as per date sheet via email to Principals/Chairpersons/Coordinators/HODs in an attachment (zip folder) from Controller's office.

**Mode #3:** All the Principals/Chairpersons/Coordinators/HODs shall also receive the Question Paper/s for that particular day in PDF format through whatsapp (in case of emergent situation).

In case of extreme circumstances, Hard-copy of Question-paper/s shall also be sent to notified /selected centres in a sealed envelope/s by Controller's office.

## **Timings for availability of Question Paper/s**

Question paper/s for Slot # 1 i.e. (9 AM to 1 PM) shall be available at 8:50 AM

Question paper/s for Slot # 2 i.e. (10 AM to 2 PM) shall be available at 9:50 AM

Question Paper/s for Slot # 3 i.e. (2 PM to 4 PM) (as notified in date sheet) shall be available at 1.50 PM.

Question paper/s shall only be available on the day of examination. Next day, previous date paper/s link will be removed.

Sd/-

**Assistant Registrar Conduct** 

7.9.2020