

**OFFICE OF THE DEAN OF UNIVERSITY INSTRUCTION
PANJAB UNIVERSITY CHANDIGARH**

Dated : 02.7.2019

**MOST URGENT
REMINDER-3
Through e-mail**

In view of the meeting dated 6.6.2019 held in the VCCR, Panjab University, Chandigarh regarding enhancing number of desirous applicants for the academic session 2019-2020, wherein Chairpersons / Directors / Co-ordinators Teaching Departments were requested to submit One Page Note information about their departments to the office of the undersigned. However, only few of the departments have submitted One Page Note till date.

In this regard, few reminders were issued on 26.06.2019 & 28.6.2019 to send ONE PAGE NOTE to the office of the undersigned positively by 28.6.2019 & 2.7.2019 respectively. However, some departments have submitted the same till date .

Hence, it is again requested to send the same in the below mentioned format by **July 3, 2019:-**

- Vision / Mission of the department
 - About the department (include major research areas of faculty, library information)
 - Courses Information
 - Benefits of the course
 - Prominent Alumni
 - Placements
 - Scholarships
 - Last year cut off
 - Contact persons for queries (phone number, email id)
- Link : <http://onlineadmissions.puchd.ac.in> Dept. link :
_____puchd.ac.in

Ignore this if already sent.

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Dean of University Instruction

Issued to :-

Chairpersons / Directors / Coordinators
Of Departments / Centres / Institutes
Of Panjab University.