

**OFFICE OF THE DEAN OF UNIVERSITY INSTRUCTION
PANJAB UNIVERSITY CHANDIGARH**

Dated : 26.6.2019

**REMINDER-1
Through e-mail**

In view of the meeting dated 6.6.2019 held in the VCCR, Panjab University, Chandigarh regarding enhancing number of desirous applicants for the academic session 2019-2020, wherein Chairpersons / Directors / Co-ordinators Teaching Departments were requested to submit One Page Note information about their departments to the office of the undersigned. However, only few of the departments submitted One Page Note till date.

A reminder is hereby issued to Chairpersons/Co-ordinators/Directors of the departments where the courses are based on Aptitude Test / purely merit base to submit the required One page Note to the office of the undersigned positively by **June 28, 2019**. The format of the ONE PAGE NOTE is as under :-

- Vision / Mission of the department
 - About the department (include major research areas of faculty, library information)
 - Courses Information
 - Benefits of the course
 - Prominent Alumni
 - Placements
 - Scholarships
 - Last year cut off
 - Contact persons for queries (phone number, email id)
- Link : <http://onlineadmissions.puchd.ac.in>, Dept. link :
_____.puchd.ac.in

Ignore this if already sent.

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Dean of University Instruction

Issued to :-

Chairpersons / Directors / Coordinators
Of Departments / Centres / Institutes
Of Panjab University.