

OFFICE OF THE DEAN OF UNIVERSITY INSTRUCTION
PANJAB UNIVERSITY, CHANDIGARH

No.779-858/DUI/DS

Date: 22.3.2017

We have received a number of requests for Study Tour/Educational Tour from various departments where the duration in some cases exceeded 10 days.

If it is a Field Work/Training/Internship required as per the course curriculum, then the whole of the class has to do Field Work or undergo Training/Internship. However, if it is a Study Tour/ Educational Tour, the duration of the same be restricted to 3 working days only.

The request for permission for Study Tour/Educational Tour must accompany:

1. Complete plan of the Tour.
2. List of the students interested to go on Tour and the complete list of students of the class.
3. Names of faculty members accompanying the students including at least one lady faculty member.
4. Specific Organizations/Institutions to be visited.

Sd/-

Dean of University Instruction

Chairpersons,
Teaching Departments