

**OFFICE OF THE DEAN OF UNIVERSITY INSTRUCTION
PANJAB UNIVERSITY, CHANDIGARH**

No.5729-5828 /DUI/DS

Date: 5th Sept. 2016

A meeting of the Chairpersons/Directors/Coordinators of all Teaching Departments, Deans of Faculties and other Deans of Panjab University, under the Chairmanship of Hon'ble Vice Chancellor to consider the following agenda items, will be held on **13th September, 2016 at 3.00 p.m.** in the Senate Hall, Panjab University, Chandigarh.

Agenda:

1. To share the rules and the process of handling shortage of attendance (already circulated vide No. 5564-5653/DUI/DS dated 30.8.2016).
2. To share the communication received from Asstt. Controller (Local Audit), Chandigarh Administration in respect of purchase of anti-virus software.
3. To implement Reservation for SC/ST/BC/PWD in Ph.D Programmes.
4. To consider hosting of lectures in video-format to be put on Departmental Webpage.
5. To finalise the list of Journals and Books in the light of UGC 4th amendment.
6. To share information about the proposal submitted to UGC 7th Pay Review Committee.
7. To expedite the supply of information for Annual Report.
8. To expedite the supply of information for Information Resource Book.
9. Any other item with the permission of Chair.

All concerned are requested to attend.

Dean of University Instruction

Issued by email to:

1. Chairpersons/Heads/Directors/Coordinators,
All Teaching Departments/Centres/Institutes, P.U., Chandigarh.
2. Professor A.K.Bhandari, Former DUI
3. Director, Research Promotion Cell
4. Dean Student Welfare
5. Dean Student Welfare (Women)
6. Dean Alumni Relations
7. Dean International Students
8. Dean, Faculty of Arts
9. Dean, Faculty of Business Management and Commerce
10. Dean, Faculty of Design and Fine Arts
11. Dean, Faculty of Education
12. Dean, Faculty of Engineering & Technology
13. Dean, Faculty of Languages
14. Dean, Faculty of Law
15. Dean, Faculty of Medical Science
16. Dean, Faculty of Pharmaceutical Sciences
17. Dean, Faculty of Science
18. Director, IQAC
19. Registrar
20. Chief Vigilance Officer
21. Controller of Examinations
22. Finance and Development Officer
23. Secretary to Vice Chancellor
24. President, Panjab University Teachers' Association (PUTA)
25. Chief Medical Officer, Bhai Ghanaiya ji Institute of Health
26. Director, Computer Centre
27. Director, Sports
28. Director, Youth Welfare
29. Director, NSS
30. Coordinator, NCC
31. Hony. Director, Central Placement Cell
32. Hony. Director, Centre for Skill Development & Entrepreneurship
33. Prof. Anil Kumar, UIPS
34. DPR